



Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

August 22, 2008

Russell & Smith Ford
Butch Lorenz
1107 South Loop West
Houston, TX 77054

Dear Butch Lorenz:

The Austin City Council approved the execution of a contract with your company for Heavy Duty Brake Parts in accordance with the referenced solicitation.

Responsible Department:	Fleet Services
Department Contact Person:	Virginia Whitaker
Department Contact Email Address:	virginia.whitaker@ci.austin.tx.us
Department Contact Telephone:	512-974-2119
Project Name:	Heavy Duty Brake Parts
Contractor Name:	Russell & Smith Ford
Contract Number:	GA080000175
Contract Period:	36 Month
Extension Options:	3-12 month
Requisition Number:	7800-08011100251
Solicitation Number:	SDC0104REBID
Contract Amount:	\$300,000
Agenda Item Number:	22
Council Approval Date:	08/21/2008

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Steve Cocke
Buyer II
Purchasing Office
Finance and Administrative
Service Department